

Privacy and Information Policy

No unnecessary personal information will be collected or maintained. All personal information on members and others will be used solely for the benefit of members by IHNSW. Providers of confidential information will be notified of the likely distribution of such information. All providers of information will be informed of the intended usage. Medical information and records will remain at the highest possible level of confidentiality realising that disclosure to supervisors, first aid carers and other medical personnel may be necessary in order to achieve the required level of preparedness and the correct response in subsequent emergencies.

All information in whatever format generated by IHNSW Officers and others for IHNSW will remain the copyrighted intellectual property of IHNSW. All such information should carry a copyright, date and file name disclosure. All information will be proof read and spell checked. Authored information gained from IHNSW Officers or others by whatever means will not be copied or forwarded in any format whatsoever without the expressed permission of the original author.

Up to date virus protection will be utilised where practical on all electronic information. Websites and other public documents will be maintained with current information.

Members and others will have the right to view and correct information maintained about them.

Child Protection forms will be stored by the office of Ice Hockey NSW and treated as confidential as required by State Government.

Confidential information circulated by email should not be forwarded to unintended recipients. Information sent by email should not be used in any other context other than that intended.